

Rules of EU CRAFT project

1st Project Meeting
16-17 June 2005, Helsinki

Administrative issues

- EU Agreement
- Consortium Agreement
- Project Follow-up
 - timesheet, cost statement

EU Agreement

- The project officer Mr. Weiers estimation:
end of July
- After Consortium Agreement and EU
Agreement signatures
 - > in force for EU
 - > prepayment from EU

Consortium Agreement

- Final version will be sent next monday
- One week time
- Signature procedure:
 - 10 copies of signature page + signature
 - > coordinator
 - the entire agreement will be sent after all signatures

Consortium Agreement

- Major parts
 - Article 5: Financing of the project
 - Article 6: Operational structure and organisation
 - Article 7: Intellectual Property Rights

Access rights

- Intellectual Property rights belongs to SMEs
- Consortium Agreement, table 7.1

Operational Structure

- Project Steering Committee
 - highest decision level
 - project meetings
- Project Manager, coordinator
 - day-to-day managing
 - contact point (EU, partners)
 - limited rights

Project budget

- Total costs about 834 000 euros
- EC support about 432 000 euros
- RTD performers get 100% funding
- SMEs get results “almost free of charge”

Principle for SME costs

- Mainly labour costs (virtual) like
 - specification 2-3 months
 - design 1-2 months
 - testing and field tests 2-4 months
 - exploitation & dissemination 1-2 months
- Total 9 - 11 months
- e.g. 2800 Euros x 1,6x1,2x10 = 53,7 k Euros

Project Follow-up

- Timesheet
- Cost statement form
- “**Eligible costs** are associated directly to the project, and are determined by the contractor in accordance with its usual accounting practices”
- Cost categories
 - personnel, equipment, travelling, protos, consumables & SW, dissemination, IPR costs, other costs
- Equipment, Receipts

Durable equipment

- $A / B \times C \times D$
- A = period in months
- B = depreciation period (usually 36 months)
- C = actual cost (excluding VAT)
- D = percentage of usage for the project

Workpackage Management

- Specification, Skyvision
- Digital Video, Skyvision
- USB, CRR
- User interface,
- Testing, Systech
- Dissemination, Datainnovations

Questions, Comments